

Kiowa County Commissioners Meeting
Courthouse Lower Level Conference Room
November 18, 2013

Present: John Unruh, Ron Freeman, Bert Lowery, Kristie Odle, Scott James, Franklin Tuff, Gunnar Stauth, Matt Christenson, Jay Newton, Kerri Ulrich, Marsha Klein, Florence Heft, Les Bergstrom, Karen Butler, Brenda Osborne, Kristy Zenger, D.J McMurry, Ray Stegman and J.W Keene.

After the prayer given by Franklin Tuff, John opened the meeting.

Bert moved to approve the consent agenda with the corrections to the minutes of 10/31/13 and 11/4/13 and Ron seconded, motion carried 3-0.

Clerk presented a payroll change sheet for Kyle Nauman. Ron moved to approve the payroll change sheet and John seconded, motion carried 3-0.

Gunnar came to give updates on metal scrapping and truck replacement for Solid Waste. He expressed that the Solid Waste budget would be over at the end of year and ask to transfer funds from the post closure fund and by consensus they agreed and he will come back with exact figures.

Break 9:30 – 9:45

John adjourned Commissioner meeting and called the board of health meeting to order. Kerri and Marsha came and joined Mitzi on telephone conference. Kerri gave updates on Health department such as flu vaccines, immunization audit results and table top exercise with Emergency Management. John moved to adjourn Board of Health meeting and call the Commissioners meeting to order. Next Kerri reported that Mitzi has concerns of the personnel line going over this year due to paying employee benefits out of that line but her overall budget will be within limits. Kerri then asked if they could move the Health department parking sign into the parking lot on the East side due to the bad weather coming and them having to carry many objects in from the foot care clinics and etc. By consensus they agreed to allow the Health department to have permanent parking in the parking lot on the East side of the building.

Matt and Jay came to discuss the Compensation Pay Plan and all department heads attended. Jay explained the process on the plan such as job descriptions, pay ranges, and evaluations. They preceded to go through each department to get an understanding of pay ranges and job descriptions. After much discussion, Matt presented a salary spreadsheet to show where the departments 2014 budgets would look like with the new salaries.

Break 10:45 – 10:50

John opened the discussion with the department heads. With some discussion about how budgets will be affected with the salary changes, they tabled the discussion until next meeting to allow Matt more time to compile information requested.


Les and Florence with Aflac came to discuss open enrollment. They explained they would need to visit with each employee and this would allow them to get the waiver signed which would keep the County in compliance with State laws on pre tax benefits. By consensus they agreed to allow them to meet with each employee on employee breaks. John moved to adopt the revised Policy 314 on Non-Solicitation of certain Voluntary benefits and Bert seconded, motion carried 3-0.

Ray came to discuss NIMS and County ID's. He asked the Commissioners to participate in a NIMS program by taking some test online at www.fema.gov and this would help them if there is other major disasters in the County. Also asked them to get with Lorena to get their County photo ID to use in the event of another disaster. John asked Ray to stay for Commissioner Discussion on conceal and carry laws.

Items discussed during Commissioner Discussion with no action taken as follows; conceal and carry, solid waste charges from Rice County, waxing 1st and 3rd floors and Sheriff's salary. Clerk asked if the Commissioners would be giving holiday incentives to part time and full time county employees. She explained that in the past they granted the incentives and had them available on the first paycheck in December. Ron moved to approved holiday incentives of \$50 for part time and \$100 for full time county employees and Bert seconded, motion carried 3-0. Due to the holiday falling close to the regular scheduled Commissioners meeting on November 27th and absence of two of the Commissioners, Bert moved to cancel the 27th meeting and hold the next meeting on December 2nd and Ron seconded, motion carried 3-0. Next Gunnar came back with Solid Waste budget figures and asked the Commissioners to allow a transfer of \$15,000 from the Landfill Closure fund to Solid Waste fund to keep them from a budget violation. Ron moved to approve the transfer of \$15,000 from Landfill Closure fund to Solid Waste fund and Bert seconded, motion carried 3-0.

Meeting adjourned at 12:20

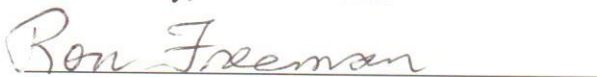
Kiowa County Commission:



John W Unruh, Chairman



Bert Lowery, Commissioner



Ron Freeman, Commissioner

Attest:



Kristie Odle, County Clerk

Sign In Sheet
Kiowa County Commissioners Meeting

Date: 11-18-13

PLEASE PRINT ONLY

Name: Address: Phone: Affiliation:

Gunnar Storch
Keri Ulrich

Kiowa County
KC Health

Marsha Klem

CC Health

Kerry Ruhl

11/13

Brenda Osborne

Treasurer

JJ Mc Messing

APPRAISER

Kristy Zenger

Appraiser

Ryan

EM, Sheriff