

Kiowa County Commissioners Meeting  
Courthouse Lower Level Conference Room  
November 30, 2011

Present: Ron Freeman, Don Richards, John Unruh, Carmen Renfrow.

9:00: After the prayer, Ron opened the meeting.

Don moved to approve the consent agenda (Agenda, Payroll, A/P) with the addition to discuss the hospital quarterly report, John seconded, motion carried.

Gunnar Stauth, Road & Bridge Supervisor, came with the following:

He discussed surveyors digging in the road ways looking for survey markers. He needs some guidance on the best way to keep the damage at a minimum. County Counselor, Dawn Hayes will research the statutes.

The shop in Haviland has had some damage done to the parking lot, presumably by kids. They have a video of who was doing it and it's been taken care of.

John complimented Gunnar and his crew on the mowing they've done.

There is an issue of a person planting trees in the county right of way. Gunnar has talked to them and believes they can get it resolved.

Matt Christenson, LTR, came to get a consensus on a survey group asking to rent the Commons conference room. They discussed appropriate rental fees and what type of events to allow. They decided Matt can develop a rental agreement; the rent will be \$100 per day for commercial use for outside businesses and free to local businesses.

Matt updated them on the cooling issue in the storage room at the Commons; the engineers and contractors have not yet come to a conclusion.

Ray Stegman, Director LTR, came with the following:

He has been working with the Dept. of Labor since their inspection in September. There were a few corrections they wanted in several locations in the county buildings. One was to have a lockout/tag out policy in our personnel manual. Ray supplied a copy; the clerk will create a new policy number and distribute it to the employees.

Our auditor suggested two fund transfers in our budget. Ray presented these as follows: \$71,001.82 from a 950 administrative account to a general fund account; and \$2,005.67 from a 951 account to a 201 account.

Rachel Schmidt and Crayton McDonald came from the High School Annual staff to request the Commissioners place an ad in this year's Kiowa County High School Year Book. After discussion, they agreed to place a ¼ page ad for \$85.00. The Clerk will provide the information for the advertisement.

Kendal Lothman, Sheriff, came with the following:

He needs to replace the Chevy Tahoe K-9 unit. His available funds are the Special Law Fund, money left in Capital Outlay for 2011 and what he'll have for 2012. He asked to be able to keep the money he gets on the sale of the used K-9 unit to go to new vehicles and set-up costs. Ron moved to accept Shank Motor's bid for the new K-9 unit paid by the Special Law Fund, Don seconded, motion carried. Kendal will consult with our auditors regarding the use of funds of sold vehicles.

The Commissioners discussed the hospital's quarterly report received last week. The Commissioners are confused by the numbers as they indicate they're running at a loss. They considered the fact that the depreciation estimates explain the negative numbers.

The Commissioners asked the Clerk to request minutes of the hospital board to be emailed to the County on a regular basis.

They discussed the holiday incentive pay that has been given out yearly. Don moved and Ron seconded to continue with the incentive pay at approximately \$100.00 for full time employees and \$50.00 for part-time employees. Unlike in the past, this will be paid out from payroll instead of A/P so there will be taxes taken from the original amount.

Ray suggested to custom build a table for the Commissioner's meeting room. After pricing comparable sized tables from retail stores, there either isn't the correct size available, or the cost to prohibitive. The Commissioners agreed to have Ray build the table.

The meeting was adjourned at 12:00 noon.

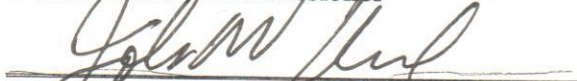
Kiowa County Commission:

  
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Ron Freeman, Chairman

  
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Don Richards, Commissioner

  
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John Unruh, Commissioner

Attest:

  
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Carmen Renfrow, County Clerk