

Kiowa County Commissioners Meeting
Courthouse Lower Level Conference Room
December 30, 2013

John Unruh, Bert Lowery, Ron Freeman, Kristie Odle, Scott James, Terry Mayhew, Gunnar Stauth, Matt Christenson, Karen Butler, Kendal Lothman, Chad Pore, Debbie Schmidt, Ann Dixon

After prayer from Terry, John opened meeting.

Ron moved to approve consent agenda and Bert seconded, motion carried 3-0. The Clerk presented Cereal Malt Beverage license for the 54 Truck stop in Mullinville. Ron moved to approve the license renewal and Bert seconded, motion carried 3-0. Next the Clerk presented Payroll changes for all employees and John asked to speak to Matt and have him look at the calculations on the changes for option C totals. Last the Clerk presented Tax Corrections. John moved to approve the corrections and Bert seconded, motion carried 3-0.

Gunnar Stauth and Kendal Lothman came to discuss the Christmas Eve pay for R&B and Sheriff Office employees that received due to the Courthouse closing at noon for the Christmas Holiday per the Commissioners. Clerk explained in the past they have used administrative pay for the hours they were closed and also explained that the Courthouse employees received only administrative hours to equal their 8, 9 or 12 hour shifts. Example would be if they worked from 8:00 to 12:00 the employee would receive 4 hours of administrative pay to equal a full 8 hours. After much discussion on the topic Ron moved to allow 4 hours of administrative leave plus worked hours for all employees who worked on December 24th and to also include employees who took half a day of vacation and Bert seconded, motion carried 3-0. Ron added to look at possible changes to the policy on Holiday and Administrative pay at the next meeting. Next Gunnar presented an encumbrance letter for R&B and Solid Waste for equipment and vehicles for \$118,000. After some discussion Ron moved to approve the encumbrance request and Bert seconded, motion carried 3-0. Next Gunnar asked to be allowed to purchase 2 Balderson hitches out of next year budget and Ron moved to approve the request and Bert seconded, motion carried 3-0.

Break 9:59 and meeting resumed at 10:08

Matt Christenson came back to explain the discrepancies he found on a few Payroll Changes that were questioned.

Kendal came to request a 15 executive session for non-elected personnel to include Matt, County Attorney and Clerk at 10:11. John moved for a 15 executive session and Ron seconded, motion carried 3-0. Regular session began at 10:22. John moved to change the detective pay grade from 16 to 15 and Bert seconded, motion carried 3-0.

Matt Christenson came to discuss Elected Official salaries for 2014. After much discussion Bert moved to approve all elected personnel 2% raise and to exclude the Commissioners and Ron seconded, motion carried 3-0. Bert added he would like to look at Elected Officials salaries during the next budget workshop in July of 2014. John moved for a 5 minutes executive session for non-elected personnel to include Matt, County Attorney and Clerk at 10:42 and Bert seconded, motion carried 3-0. Regular session began a 10:47. Bert moved to raise Health Nurse Pay from \$22 to \$24 per hour and Ron seconded, motion carried 3-0. Next Matt reported the new phone system is up and running. And

has asked what they would like to do with old system and by consensus they agreed to leave up to Matt how he would like to sell or discard it. He also reported that the County received the Lieu of Tax from Shooting Star Wind farm for \$700,000.35 last week.

Break 10:56 and meeting began at 11:03

Chad Pore came to request encumbering \$7159.88 from the Ambulance budget to purchase 2 CPR devices. Ron moved to approve the request of \$7159.88 and Bert seconded, motion carried 3-0. Next he gave department updates on staff.

Karen Butler came to discuss Register of Deeds and reported she was having some shelves built in her vault and issues with CIC software.

Kristie Odle presented an encumbrance request for \$10,000 from her Election budget to purchase an enclosed trailer to transport election equipment. Bert moved to approve the request from the Clerk and John seconded, motion carried 3-0. Then presented an encumbrance request from Appraiser for \$5000 to go towards a purchase of a used pickup for field work and Bert moved to approve the request and Ron seconded, motion carried 3-0. Last she presented an encumbrance request from Fire Department to re-encumber \$25,000 from last year and \$40,000 to go towards parts on the new 2 6x6 that were purchased for Mullinville and Belvidere departments. Ron moved to approve the request of \$65,000 for Fire department and Bert seconded, motion carried 3-0.

Break 11:24 and meeting began at 11:26

Bert moved to approve the Payroll changes as presented and Ron seconded, motion carried 3-0.


During Commissioners discussion John added he would like to sign with Santa Fe Corrections and discontinue Cimarron Basin Corrections per Judge Love request. Scott mentioned he would need to contact every County part of the contract and create a new Resolution to move to Santa Fe Corrections. Next Scott presented the draft for Conceal Carry Resolution and after discussion he informed he would report back with the official one at the next meeting.

Debbie Schmidt and Ann Dixson came to request encumbrance for \$25,000 to purchase courtroom recorder, computers, juror fees, interpreter fees and microfilming. Ron moved to approve the request and Bert seconded, motion carried 3-0.

Commissioner discussion continued. Scott addressed a copy of a Resolution on solid waste charge and after some discussion John asked to table the topic till Matt can report back with more information that had been requested from him. The Clerk presented a renewal for Chamber of Commerce for \$300 and Bert moved to renew member with Chamber and Ron seconded, motion carried 3-0. Other items discussed with no action taken were; direct deposit & administrative pay. John asked to have these two topics to be added to next meeting agenda.

Meeting adjourned at 12:41


Kiowa County Commission:



John W. Unruh, Chairman



Bert Lowery, Commissioner



Ron Freeman, Commissioner

Attest:



Kristie Odle, County Clerk