

Kiowa County Commissioners Meeting
Courthouse Lower Level Conference Room

December 6, 2010

Present: Ron Freeman, Don Richards, Gene West, Carmen Renfrow, Dawn Hayes, Ray Stegman, Terry Mayhew, John Unruh.

9:00 Chairman Ron Freeman opened the meeting:

Gene moved, Don seconded, motion carried to approve the agenda.

Gene moved, Ron seconded to approve the minutes of 11/30/10 with a spelling correction, motion carried.

Don moved, Gene seconded to approve the updated contract for Joe Roth, Appraisers department. His contract is tied to the Appraiser, D.J. McMurry; his contract now states his start date and that it is in effect until D.J.'s contract is up or written notice of either party of termination.

The Clerk presented Resolution 2010-19 adopting updates to personnel policy numbers 301 Vacation Benefits, paragraph 5; update is "Vacation time may be used in minimum increments of ½ hour".

304 Sick Leave Benefits, paragraph 2; update is "Employees are required to keep at least five normal work days of accrued sick leave for their own use". And, sick days also can be used at a minimum of ½ hour increments.

401 Timekeeping, paragraph 2. Here it explains that employees are to use the timekeeping software available, the employees must verify and sign their time sheets as well as the department heads and the time sheets are to be turned in to the payroll clerk on the scheduled time provided by the Clerk's office.

402 Paydays, paragraph 2, explains the new payday schedule starting January of 2011. The new paydays will be the 15h and the last working day of the month.

Gene moved, Don seconded to adopt Resolution-2010-19, motion carried.

The Clerk then presented the Commissioners with two tax corrections, the removal of the \$50.00 Solid Waste assessment from vacant properties; one for Crotts and one for Hall.

Gene moved, Don seconded to approve the tax corrections

Gunnar Stauth, Road & Bridge Supervisor, came with the following:

Gunnar brought a Road Count book from his office and informed the Commissioners they could look at it anytime at his office. It keeps a record of all accidents in Kiowa County.

His crew will pick up trash for the last time in Mullinville and Haviland on 12/30/2010.

Greg Giles requested a road crossing for water lines on C Road. Gene moved and Don seconded to approve the request, motion carried.

Gunnar brought in a schedule of landfill closings for the year of 2011 holidays. Don moved, Gene seconded to approve the schedule, motion carried.

Gunnar stated that they need to update the agreement between the City of Haviland and the County for repairs and sealing of streets inside of the city limits. The last agreement was in 1991. After discussion, the Commissioners directed Gunnar to confer with Dawn Hayes to draw up an updated agreement.

The County will receive from FEMA \$44,282.95 for road damage from the Spring Flood.

John Unruh left the meeting at 10:35.

Kendal Lothman, Sheriff, came with the following:

Last year he purchased a software system that the Commissioners agreed to pay for from the special equipment fund. He has been inadvertently paying for it from his budget. He asked how to correct that. After discussion they decided to leave it as is until everything is complete and correct it at the end of the year.

Ray Stegman, LTR & Emergency Management Director, came with the following:

A representative from Kingman County asked the Commissioners to sign a letter to the State regarding the meeting in Pratt on Highway 54 progress.

Mary Sweet, Hospital Administrator, has the go ahead on concrete work from the Fire Dept. to the Highway; the drive way and hazardous waste area.

Steve Hewitt has agreed to complete the Fire agreement at the next City Council meeting.

The public has asked about having liquor at the Community Center when it's rented out for functions. The Commissioners would have to approve a resolution stating the terms of agreement.

The old road signs with KC on them will not be able to be used after all; the KC is confusing to the public. Ray and Gunnar are researching the costs of new signs.

Ray has received requests from some offices for updated computers. He is researching the costs for those.

He received notice of a grant for \$86,069 for the 911 system.

Laura Stoltenberg, KCHA Executive Director, presented four names to fill two positions on the Kiowa County Housing Authority Board. Those names are Brenda Myers, Susan Lothman, Greg Waters, and Chris Ballard. After discussion, Gene asked for a recommendation; Carmen Renfrow, as President of the Board, suggested Susan Lothman and Greg Waters. Gene moved to approve those two, Ron seconded, motion carried. Don Richards abstained from voting as he is also a board member of the KCHA.

Matt Christenson, LTR/Administration, came with an update on the contract with ESA, the architects designing the Kiowa County Museum. USDA is requiring certain bonds from ESA that they have never had before. They are progressing to this end, but the progress is slow.

The architects and contractors on the Kiowa County Commons want a walk-through next Monday for the future occupants and the Commissioners. The building process has gone well with few changes and they're on schedule. The architects and Commissioners can consider contingency plans with unspent funds.

While waiting for Grant Neuhold, Executive Director of the Media Center, Matt submitted the name of Roger Harris as a new Media Board member. Gene moved to approve the submission, Don seconded, motion carried.

Grant joined the meeting and informed the Commission that the trailer is back from being repaired and is going to Haviland on Friday for Barclay College and the community to tour.

He was able to cover the school play held in Mullinville with a media center camera. He's also working the Video Club at the high school.

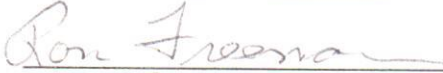
There will be an open house for the trailer on January 15th at the Community Building. The public will be able to experience its capabilities.

Grant met with the Twilight Theater Board and plans to work with them.

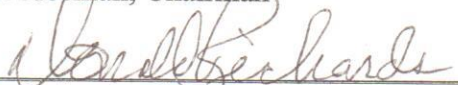
December 16 will be the annual meeting for the Media Center Board with elections of officers and planning for the future.

Ron adjourned the meeting at 11:30 am.

Kiowa County Commission:



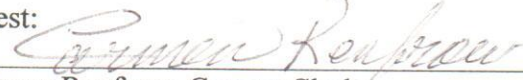
Ron Freeman, Chairman



Don Richards, Commissioner



Gene West, Commissioner

Attest: 

Carmen Renfrow, County Clerk