



Kiowa County Administration

211 E Florida · Greenburg, KS 67054 · 620-723-1343

Working Capital Grant Information

Kiowa County has received its share of Coronavirus Relief Funds (CRF) that were allocated to state and local governments as part of the CARES Act passed by congress earlier this year. The county has allocated a substantial portion of its CRF share to a grant program intended to help local businesses and nonprofits offset losses in revenue that were the result of the decreased economic activity caused by the pandemic.

Grant awards can be used as working capital to cover normal operating expenses such as payroll, rent, utilities, insurance, inventory purchases, etc. Awardees will be required to submit reports that account for how grant funds were spent. Applicants that have also received other sources of pandemic-related funding (PPP, EIDL, CDBG-CV, Round 2 SPARK programs, etc.) must disclose those awards and be able to demonstrate that Working Capital Grant funding will not be used to cover expenses those programs already paid for.

Eligibility Requirements

Working Capital Grants are available to both for-profit and non-profit businesses currently operating in Kiowa County that can document a loss in net revenues when comparing the first half of 2020 to the first half of 2019. Businesses need to be in good standing with Kansas Secretary of State and current on local taxes to be considered. Businesses must also sign a Memorandum of Agreement with Kiowa County before awards will be released to recipients.

Grant Amounts & Selection

The county has allocated \$150,000 for this program, with individual awards capped at \$10,000 per entity. The cap may be adjusted depending on the number of applications received, the overall financial need of all applicants, and the availability of funding.

The county has formed SPARK Advisory Committee to help plan and implement all programs that utilize CRF dollars. The committee will also be responsible for implementing this grant program, including reviewing applications and determining grant amounts. Individual grant amounts will be determined based on factors such as documented financial losses, number of employees, and availability of grant funds.

Timeline

9/21/2020 – Application process begins

10/30/2020 – Application deadline

11/9/2020 – Grant award notifications

11/16/2020 – Disbursement of funds

12/18/2020 – All grant funds must be spent. (Unspent funds must be returned to county)



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How to Apply

Grant applications are available online at <https://kiowacountyks.org>. E-mail completed applications and supporting documentation to spark@kiowacountyks.org. Applications can also be hand-delivered to the Kiowa County Clerk's Office in the courthouse. Applications will not be considered unless all sections of the form are completed, a Memorandum of Agreement is signed, and the following supporting documentation is supplied:

- A current W-9 form
- Supporting documentation for the amounts listed in the Financial Information section of the application. Profit and Loss statements are required at a minimum, and tax returns are requested if available.