

Resolution No. 2022-9  
Kiowa County Road and Bridge  
1002 South Grove  
Greensburg, Kansas 67054  
Phone: 620-723-2531  
Fax: 620-723-3298

**APPLICATION FOR USE OF COUNTY  
RIGHT-OF-WAY BY UTILITIES**

Date: \_\_\_\_\_

Applicant: \_\_\_\_\_ herein after referred to as Applicant  
Name of Applicant/Company Name

Address: \_\_\_\_\_  
Address

Authorized Contact: \_\_\_\_\_  
Name and Title

Telephone Number(s): \_\_\_\_\_ Fax Number: \_\_\_\_\_

Approval is requested for construction of: \_\_\_\_\_

\_\_\_\_\_

in or across the highway right-of-way of Kiowa County, Kansas, for the purpose of: \_\_\_\_\_

Proposed work is to be located on or by (nearest intersection):

Kiowa County N/S road name: \_\_\_\_\_ Kiowa County E/W road name: \_\_\_\_\_

From above intersection, where will work be done: \_\_\_\_\_

Work will be completed in:

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

**DESCRIBE FULLY WORK CONTEMPLATED AND SHOW LOCATION OF PROPOSED CONSTRUCTION ON THE COUNTY MAP ATTACHED TO THIS APPLICATION.**

The applicant represents and agrees that said construction will be maintained according to the following:

1. Utilities shall be buried a minimum of six and one-half (6 ½) feet from the crown of the road, or four (4) feet below the bottom of the ditch, whichever is deeper, with the exception of the following: Cables placed parallel to the roadway in the road should shall be twelve (12) feet minimum from the centerline of the roadway and must be placed at least two (2) feet below grade.
2. The applicant has obtained a valid easement from the abutting surface property owners over which the utility will pass.
3. All underground pipelines crossing the roadway, plastic or steel, shall be bored. No trenching is permitted unless first approved by the Kiowa County Road and Bridge Supervisor, based on a finding that boring, rather than trenching would create a public hazard.
4. In all cases the line shall be encased on all secondary roads in a casing of sufficient strength so as to minimize the chance of damage to the line by road construction machinery in the event further road construction should reduce the cover over the line. The line shall be encased
5. GPS location is required on all underground pipelines plus tracer wire.
6. Applicant will defend and hold Kiowa County harmless from any damage claims that may arise from said buried cable/line whether resulting from the construction or maintenance thereof.
7. Applicant will move, lower, or alter said line at any time it is necessary for road construction as determined by the Kiowa County Road and Bridge Supervisor without cost to Kiowa County.
8. Applicant will give twenty-four (24) hour notice of project start up to the Kiowa County Road and Bridge Supervisor.
9. Applicant will comply with all State and Federal regulations pertaining to said work.

- 10. Applicant will present a Performance Bond as requested by the Kiowa County Road and Bridge Supervisor from a surety licensed to conduct surety business in the State of Kansas, insuring appropriate and timely performance in the construction and/or maintenance of facilities located in the public right of way.**
- 11. Applicant acknowledges receipt of a copy of Kiowa County Resolution No. 2022-9 (attached) \_\_\_\_\_ (initial).**

## **Resolution Number 2012-13**

### **SECTION 1: DEFINITIONS**

- a. Public right-of-way means only the areas of real property in which Kiowa County has a dedicated or acquired right-of-way interest in the real property. It shall include, but not be limited to, the area on, below or above the present and future roads, highways and/or public byways dedicated or acquired as right-of-way. The term does not include the airwaves above a right-of-way with regard to wireless telecommunications or other non wire telecommunications or broadcast service, easements obtained by utilities or private easements in platted subdivisions or tracts.
- b. Occupant means any person, firm, corporation, association, utility or entity, which enters upon the right-of-way of the County, or in any manner establishes a physical presence on, upon, in or over the right-of-way of the County, for the purpose of installing, construction, maintaining or operating lines, conduits, wires, fiber optic wires, cables pipes, pipelines, poles, towers, vaults or appliances or related facilities or appurtenances. Occupant shall not include any entity exempted by state or federal law from this permitting requirement.

### **SECTION 2: HEALTH, SAFETY AND WELFARE**

The authority of a provider to use and occupy the public right-of-way shall always be subject and subordinate to the reasonable public health, safety and welfare requirements and regulations of the County.

### **SECTION 3: AUTHORIZATION FROM COUNTY REQUIRED**

- a. No person, firm, corporation, association, utility or entity, shall enter upon the right-of-way of the County, or in any manner establish a physical presence on, upon, in or over the right-of-way of the County for the purpose of installing, construction, maintaining or operating lines, conduits, wires, fiber optic wires, cables, pipes, pipelines, poles, towers, vaults or appliances or related facilities or appurtenances without the express written permission of the County. The permission of the County may also be granted by agreement as the governing body determines best protects the public interest of the right-of-way.
- b. Nothing in this Resolution shall be interpreted as granting an occupant the authority to construct, maintain or operate any facility or related appurtenance on property owned by the County outside the public right-of-way.
- c. The County shall have the authority to prohibit the use or occupation of any portion of the public right-of-way by a provider due to a reasonable public interest necessitated by public health, safety and welfare so long as the authority is exercised in a competitively neutral manner and is not unreasonable or discriminatory. Reasonable public interests include, but are not limited to: (1) The prohibition is based upon the recommendation of the County Road and Bridge Supervisor related to public health, safety and welfare and is nondiscriminatory among providers, including incumbent providers; (2) The provider has rejected a reasonable, competitively neutral and nondiscriminatory justification offered by the County for requiring an alternative method or alternate route that will result in neither unreasonable additional installation expense nor a diminution of service quality; (3) The County reasonably determines, after affording the provider reasonable notice and an opportunity to be heard, that a denial is necessary to protect the public health and safety and is imposed on a competitively neutral and nondiscriminatory basis.
- d. The County shall process each valid and administratively complete application for use of the public right-of-way within thirty (30) days.

- e. The County authorizes the Road and Bridge Supervisor and, in the alternative, the Road and Bridge administrative staff, to execute the permits on behalf of the County.

#### **SECTION 4: COMPLIANCE WITH MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES**

Any occupant of the public right-of-way shall comply with the provisions of Standards and Guides for Traffic Controls for Street and Highway Construction, Maintenance, Utility and Incident Management of the most current version of the Manual of Uniform Traffic Control Devices (MUTCD) published by the U.S. Department of Transportation, Federal Highway Administration, which is incorporated herein by reference as if fully set forth herein.

#### **SECTION 5: EMERGENCIES**

If there is an emergency necessitating response work or repair, any person, firm, corporation, association, utility, or entity which has been granted permission to occupy the public right-of-way may begin that repair or emergency response work or take any action required under the circumstances, provided that the person, firm, corporation, association utility, or entity notify the County Road and Bridge Department promptly after beginning the work and timely thereafter meets any permit or other requirement had there not been such an emergency.

#### **SECTION 6: REPAIR**

Any occupant of the public right-of-way is hereby required to repair all damage to a public right-of-way caused by the activities of that occupant, or of any agent, affiliate, employee, or subcontractor of that occupant, while occupying, installing, repairing or maintaining facilities in a public right-of-way and to return the right-of-way to its functional equivalence before the damage pursuant to the reasonable requirements and specifications of the County. If the occupant fails to make the repairs required by the County, the County may effect those repairs and the occupant shall be responsible for reimbursing the County for the cost of those repairs.

#### **SECTION 7: RELOCATION**

Whenever requested by the County, in order to accomplish construction and maintenance activities directly related to improvements for the health, safety and welfare of the public, an occupant shall promptly remove its facilities from the public right of way at no cost to the County. Such relocation or adjustment shall be completed as soon as reasonably possibly within the time set forth in any request by the County for such relocation or adjustment. Any damages suffered by the County or its contractors as a result of such occupant's failure to timely relocate or adjust its facilities shall be borne by the occupant.

#### **SECTION 8: FEES**

The following fees shall be assessed against occupants of the public right-of-way:

- a. Permit and inspection fee of \$100.00 for each project.

#### **SECTION 9: INSURANCE**

Occupant shall provide a Certificate of Insurance for general liability and for auto liability naming Kiowa County as additional insured in the amount of \$1,000,000.00 for each permit prior to the issuance of such permit.

## **SECTION 10: INDEMNIFICATION**

- a. Occupants shall indemnify and hold Kiowa County and its officers and employees harmless against any and all claims, lawsuits, judgments, costs, liens, losses, expenses, fees (including reasonable attorney fees and costs of defense), proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including personal or bodily injury (including death), property damage or other harm for which recovery of damages is sought, to the extent that it is found by a Court of competent jurisdiction to be caused by the negligence of the occupant, any agent, officer, director, representative, employee, affiliate or subcontractor of the provider, or their respective officers, agents, employees, directors or representatives while installing, repairing, or maintaining facilities in a public right of way.
- b. The indemnity provided by this subsection does not apply to any liability resulting from the negligence of Kiowa County, its officers, employees, contractors or subcontractors. If an Occupant and Kiowa County are found jointly liable by a Court of competent jurisdiction, liability shall be apportioned comparatively in accordance with the laws of this state without, however, waiving any governmental immunity available to Kiowa County under state law and without waiving any defenses of the parties under state or federal law.
- c. This section is solely for the benefit of Kiowa County and Occupant and does not create or grant any rights, contractual or otherwise, to any other person or entity.

## **SECTION 11: CLAIM NOTIFICATION**

The County and the Occupant shall promptly advise the other party in writing of any known claim or demand against the provider or the County related to or arising out of the occupant's activities in the public right-of-way.

## **SECTION 12: MISCELLANEOUS**

- a. Plans for utility installations are to be submitted with the permit request and shall include a description of the size and type of installation, the method of installation, and adequate drawings to indicate the location of the proposed facilities with respect to the right-of-way line and the edge of the road.
- b. Prior to construction, the County shall be given an opportunity to view and approve the planned location of proposed utility installations.
- c. A copy of the utility permit shall be kept by the Contractor on the job site while it is in progress and shall be exhibited upon request made by any county official.
- d. The occupant shall notify the County at least one business day prior to starting construction and shall also notify the County within one business day upon completion of construction.
- e. In the event of willful failure or neglect of the Occupant or its agents to perform and comply with the terms and conditions of this resolution and/or agreement of the parties, the County may revoke the permits previously approved and order Occupant to immediately remove any and all facilities at the Occupant's expense.
- f. The issuance of a permit does not in any way imply an easement on public or private property.

## **SECTION 13: PRIOR RESOLUTIONS**

This Resolution repeals Resolution No. 2012-13 and any and all prior resolutions or parts of resolutions in conflict with the terms hereof are hereby repealed.

**SECTION 14: EFFECTIVE DATE**

This resolution shall be in full force and effect upon publication in the official county newspaper and until otherwise modified or repealed by the Board of County Commissioners of Kiowa County, Kansas.

**Applicant, or authorized representative, by signing below, confirms that the foregoing and any attachments are true and correct and requests the foregoing permit and accepts the terms and conditions set forth above.**

**Signature:** \_\_\_\_\_  
**Name and Title (upon signing, I hereby certify that I am authorized to execute this binding Permit Request on Occupants Agreement)**

**Contact telephone:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**OFFICE USE**

**Completed form received date:** \_\_\_\_\_  
**Fees in the amount of :** \_\_\_\_\_ **received on** \_\_\_\_\_  
**Approved in accordance with Kiowa County Resolution No. 2022-9 on** \_\_\_\_\_  
**by the Kiowa County Road and Bridge Department:**

\_\_\_\_\_  
**Road and Bridge Supervisor or designated administrative staff**

**Additional Notes and/or conditions:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_